



SOUTH HILL TOWN COUNCIL

REGULAR MEETING MINUTES

MONDAY, NOVEMBER 10, 2025, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, November 10, 2025 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt

Jenifer Freeman-Hite
Delores Luster

Councilor Michael Smith was absent.

B. Staff in Attendance

Keli Reekes, Town Manager
Leanne Feather, Admin. Asst./Clerk
Dahlis Morrow, Dir. of Finance & Admin.

Ryan Durham, Interim Chief of Police
David Hash, Code Compliance Official

II. APPROVAL OF AGENDA

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, to approve the agenda for November 10, 2025. The motion carried unanimously.

III. SPECIAL PRESENTATION – SOUTH HILL POLICE DEPARTMENT ACCREDITATION

Division Director from the Virginia Department of Criminal Justice Services Harvey Powers presented Interim Chief of Police Ryan Durham with a Certificate of Accreditation. Mr. Powers commended the department as a whole, noting that he found zero issues during the department's reaccreditation review. Interim Chief Durham thanked department staff and Council for their support and encouragement in maintaining high standards.

IV. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizen addressed Council:

- **Wade Crowder** expressed concerns regarding free speech at Town Council meetings and the manner in which Town staff is pursuing enforcement actions related to dilapidated properties. He also inquired about the anticipated timeline for completion of the Town Hall renovations.

V. PUBLIC HEARINGS

A. Rezoning Case #2025-6

Code Compliance Official David Hash informed Council that a Notice of Public Hearing had been posted seeking public comment on a request to rezone property located at 1203 N. Mecklenburg Avenue from Single-Family Residential District R1-15 to General Residential District R2-16, as requested by the property owner, Michael B. Way.

Mr. Hash opened the Public Hearing:

- Wade Crowder requested clarification regarding the location of the property.
- Karissa Phillips inadvertently signed up for the public hearing when her intention was to speak during Citizens to Address Council; however, Mayor Moody allowed her to speak. Ms. Phillips expressed concerns regarding the Town's homeless population and suggested that owners of vacant properties consider offering them for temporary housing. She also noted safety concerns during student pick-up at South Hill Elementary School and commended the Town for its planning efforts for Hometown Christmas.

Mr. Hash closed the Public Hearing.

Mr. Way's attorney further explained that two dwellings currently exist on the property, making the current zoning designation inaccurate. Rezoning the property would correct this discrepancy. Mr. Hash also clarified for Council the differences between the R1-15 and R2-16 zoning requirements.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, to approve Rezoning Case #2025-6 to rezone property located at 1203 N. Mecklenburg Avenue from Single-Family Residential District R1-15 to General Residential District R2-16. The motion carried unanimously.

VI. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

a. October 14, 2025 Regular Meeting

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$750.00
Checking Accounts	\$3,558,026.01
Investments	\$30,832,856.87
Restricted/Committed Funds	\$2,595,664.12
Total of all Funds	\$36,987,297.00

A motion was made by Councilor Feggins-Boone, second by Councilor Hardee, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Chamber of Commerce Street Closure Request

Mrs. Reekes informed Council that the Chamber of Commerce is requesting to close E. Main Street adjacent to the Chamber, between Mecklenburg Avenue and Brooke Avenue, for its Santa at the Chamber event scheduled for Saturday, December 6, 2025, from 10:00 a.m. to 2:00 p.m.

A motion was made by Councilor Feggins-Boone, second by Councilor Hardee to approve the Chamber of Commerce's request to close E. Main Street for its Santa at the Chamber event scheduled for Saturday, December 6, 2025. The motion carried unanimously.

b. Reappropriation of Carryover Funds

Mrs. Reekes informed Council that, in order to fund ongoing initiatives and projects, staff is requesting the following reappropriations from funds remaining at the end of FY25, along with an appropriation from the FY26 Undesignated Fund Balance: \$70,500 for Business Development to support business incentives, grants, and marketing efforts; \$68,000 for Human Resources to enhance employee incentives and certification pay; \$121,465 for Streets Maintenance to cover equipment ordered in the prior year and received in the current year; \$310,000 for Community Development to support community events and related initiatives; and \$400,000 for the Water/Sewer Fund to support the Sycamore-Howerton project and ongoing Redzone repairs.

A motion was made by Vice Mayor Honeycutt, second by Councilor Freeman-Hite to reappropriate carryover funds totaling \$719,965 and to appropriate \$250,000 from the Undesignated Fund Balance in the current fiscal year. The motion passed unanimously via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye

C. Reports to Accept as Presented

For efficiency, the following reports for October 2025 were presented as a group to accept as presented.

1. Police Report

Interim Chief of Police Ryan Durham submitted the monthly police report. He reported there were 309 Activity incidents, 55 reportable criminal offenses, 632 calls for service, and \$9,338 in property recovered. Other miscellaneous items included 187 training hours and 31 warrants issued. Administrative news was shared.

2. Municipal Services Report

C. J. Dean submitted the Municipal Services report on the following:

- An increase in water leak repairs.
- Continued efforts in water and sewer installations and replacements.

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3. Parks, Facilities and Grounds

Jason Houchins submitted the Parks, Facilities and Grounds report on the following:

- Hometown Christmas preparation at Centennial Park.
- Parker Park light installation to begin soon.
- Continued planning for Town Hall renovations.
- Landscaping updates at Library and Market Square.
- Speed bump installation near Maintenance Shop.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	56
Permits Issued	24
Fees Collected	\$3,475.65
UEZ Exemption	\$0
Rehab Exemption	\$0
General Exemption	\$586.50
Work Value	\$1,861,975.73

New businesses included:

Barber Shop	207 S. Brunswick Ave.	Barber Shop
Old Skool Rides	Out of Town	Transportation/Taxi
Emerald Aesthetics, LLC	815 N. Mecklenburg Ave.	Aesthetics
ASV, LLC	932 W. Atlantic St.	Hair Salon

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the Business Development report on the following:

- Working with local property owners utilizing Town incentives.
- Welcomed Shalag at October 28, 2025 Ribbon Cutting Ceremony.
- Continued efforts for new business recruitment.
- Hometown Christmas planning efforts.

6. Human Resources Report

Kristine Martin submitted the Human Resources report on the following:

- Ricky Baskerville retiring with 31 years of service with the Town.
- Currently recruiting in Parks, Public Works, and Wastewater Treatment.

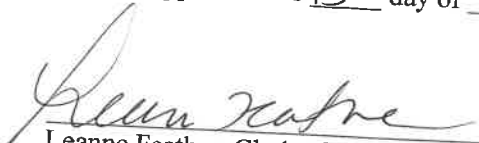
A motion was made by Vice Mayor Honeycutt, second by Councilor Feggins-Boone, to approve the reports as presented. The motion carried unanimously.

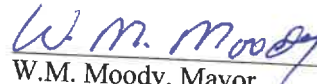
VII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 7:28 p.m.

VALIDATION

Minutes approved this 15th day of December, 20 25.


Leanne Feather, Clerk of Council


W.M. Moody, Mayor

